

2003 NCSA New Council Meeting Minutes

Cincinnati, Ohio

March 30, 2003

Attendance: Bruce Keith, Dean Purdy, Kent Schwirian, Ryan Schroeder, Barbara Chesney, Joe Yenerall, Rebecca Bordt, Marty Jendrek, Thomas Calhoun, Jay Howard, Leslie Wang, Fayyaz Hussain, Annulla Linders, Jay Weinstein, Natalie Haber, Kathy Felty, and Susan Alexander

I Call to order: The meeting was called to order by Keith Bruce, President, at 9:00 a.m.

II Amendment to Agenda: Annulla Linders requested that a debriefing report of the conference be added to the agenda under New Business.

III REPORTS

Secretary: Susan Alexander reported that the former secretary, Kathy Rowell, will type minutes from the old Council Meeting to be presented at the Mid-Annual meeting October 9-10 in Bowling Green.

Vice President: Jay Howard reported that the theme for the 2004 NCSA meeting will be "Assessing the State of American Sociology." The Useem Plenary address will be given by Caroline Hodges Persell, New York University. The 2004 Program Committee is: Kathy Rowell; Research Sessions; Leslie Wang, Teaching Sessions; Sara Hare, Roundtable Sessions; Chuck Gallmeier, Panel Sessions; Debra Swanson, Workshops.

Local Arrangements: No report.

Executive Officer: Dean Purdy reported that the conference went very well despite some problems with the large numbers of teens attending a different event. He will be writing a letter to Hilton about the problems.

Treasurer: Marty Jendrek reported that the NCSA was in good financial shape. One issue that arose during the conference was that she ran out of programs and bags for people registering at the conference. This was partly a result of the NCSA policy to allow undergraduate departments to pay \$100 and then bring as large a number of students as they wished. Following a discussion, the issue of the "Free Rider" will be on agenda for the Mid-annual meeting.

President: Postpone his remarks until New Business.

Editor, *Sociological Focus*: No report. Bruce Keith noted items for discussion concerning the journal. 1. The timing of membership labels to the editor/publisher, 2. that the Publication Policy Committee will be reviewing what direction to take as the current publishing house closes, and 3. the possibility of Gay Kitson serving an additional three years as editor.

Editor, *Newsletter*: Joe Yenerall reported that the Fall 2004 *Newsletter* would be expanded to include program information. He would be contacting the chairs of all awards for possible changes. Any additional items must be submitted by September 1, 2003. Joe has an additional part-time assistant this year, Richard Colignon at Duquesne University. Old issues of the *Newsletter* will be placed on the NCSA web site.

Applied and Clinical: No report.

Community Colleges: No report.

Distinguished Service: No report.

Finance: Rebecca Bordt distributed a copy of the finalized budget for 2003. She reported that a tentative budget for 2004 will be presented at the mid-annual meeting in October. September 1, 2003 is the deadline for budget request items.

Graduate Student Representative: Natalie Haber reported she is talking with students from every state in the region and will be contacting students from various departments to create a network of contacts. She will report on the progress at the mid-annual meeting in October. Discussion followed concerning the creation of a Council of Graduate Students” the use of the NCSA website for students, examining the ASA Honors Program for potential links, having a special meeting at the 2004 NCSA meeting for graduate students, and the possibility of including students on all NCSA committees.

Undergraduate Representative: No report.

Membership: Jay Weinstein reported that the committee is developing a structure which will include representatives from each state in the region, including Ontario, who will contact sociology departments in their state. The committee is also creating an NCSA brochure. He will report on progress at the mid-annual meeting in October.

Student Awards Committee: Fayyaz Hussain thanked the former committee chair.

Nominations: Tom Calhoun announced the new members of the committee: Harriett M. Jemison, Jeanne Ballantine, and Keith Roberts

Professions, Freedom, & Responsibility: Annulla Linders reported that the committee will be adding new members. Discussion followed.

Public Policy: No report.

Publication policy: No report.

Race, Ethnic, and Gender Equality: No report.

Scholarly Achievement Award: No report.

Teaching Committee: Leslie Wang reported that the committee had discussed the size of the committee, and no one raised concerns. There were 20 teaching sessions at the 2003 meeting. Leslie reported that next year’s Poster Session will be organized by Jeanne Ballantine and Susan Alexander, the Preparing Future Faculty Program (PFFP) by Jay Howard and Natalie Haber, and the High School Teachers’ Workshop by Keith Roberts and Kathleen Piker King. The 2003 Teaching Award was given to Charles Gallmeier, IU-Northwest. Leslie will contact Charles about a “Reflections of Teaching” session for the 2004 meeting. A web site subcommittee (Tom Van Valey, Janis Proctor, and Tom Brignall) was formed to identify items to place on the teaching link.

Discussion followed on the possibility of a teaching award for high school teachers, continuing education credits for high school teachers, and the display of teaching posters at the 2004 meeting.

Webmaster: No report. A discussion followed concerning the placement of a searchable program on-line and moving the on-line membership form to the front page.

Employment Exchange Program: Ryan Schroeder reported a limited number of school participated this year but the program had successfully linked prospective employers and graduate students. Ryan noted that an assessment measure will be developed.

IV OLD BUSINESS

- A. **Ad Hoc Committee on the NCSA Constitution:** No report.
- B. **Executive Director's Evaluation.** A report would be given at the mid-year meeting in October.
- C. **Code of Ethics:** Annulla Linders distributed a revised NCSA Code of Ethics. Discussion followed. **A motion was made to accept the NCSA Code of Ethics (Tom Calhoun/Jay Howard). Motion passed.** The Code of Ethics will be placed on the NCSA website.

V NEW BUSINESS

- A. **NCSA Mid-Annual Business Meeting 2003:** Bruce Keith announced the mid-annual meeting will be held from 9:00 a.m. to 3:00 p.m. on October 9-10, 2003 at the Hampton Inn in Bowling Green, OH.
- B. **NCSA 2004 Annual Meeting:** Dean Purdy announced that the 2004 NCSA annual meeting will be held in Cleveland, OH, April 1-4 at the Hyatt Regency at the Arcade.
- C. **Purchase of LCD monitors:** Keith Bruce reported he had looked into purchasing or renting LCD monitors to connect laptop computers with overhead displays during the annual meeting. Discussion followed as to the costs, use, storage, and transportation. An Ad Hoc subcommittee, chaired by Barbara Chesney, was formed to write a policy statement on audiovisual equipment use at the annual meeting. They will report at the mid-annual meeting.
- D. **Role of Discussant at Sessions:** Keith Bruce reported that Harry Potter raised the idea that because critical feedback is important in sessions, that every session should have a discussant. A discussion followed. Jay Howard will review the issues and this topic will be addressed again at the mid-annual meeting in October.
- E. **NCSA History Project:** Dean Purdy reported there was interest in collecting oral histories of the NCSA from longtime members. Kent Schwirian will form a subcommittee to investigate the possibility of this project.
- F. **Debriefing of 2003 Meeting:** Annulla Linders spoke to some of the concerns she had from the meeting including session participants being added at the last minute, the Final Program not matching the Preliminary Program, and the impressions of invited guests. Discussion followed as to how to address these concerns.

VI Adjournment: Call for adjournment (Kent Schwirian/Tom Calhoun). The meeting was adjourned at 11:59 a.m.