

NCSA New Council Meeting

Minutes

Cleveland, Ohio

April 4, 2004

Attendance: Kent Schwirian, Kathy Feltey, Gus Giacomani, Barbara Chesney, Natalie Haber, Jerry Pankhurst, Bruce Keith, Marty Jendrek, Dean Purdy, Harry Potter, Annulla Linders, Rebecca Bordt, Jay Weinstein, Fayyaz Hussain, Debra Swanson, Jay Howard, and Susan Alexander

I CALL TO ORDER: The meeting was called to order by Kent Schwirian, President, at 9:00 a.m.

II INFORMATION ITEMS

Kent Schwirian presented information items from Council members unable to attend the meeting.

- Kathy Rowell, Vice President, sent a note concerning the placement of student papers in the program and the difficulty of adding the papers if the student paper competition winners are determined late in the program process.
- Tom Calhoun, past President, sent a note suggesting that students who submit papers for the student paper competition be recognized in some way.
- Tom Calhoun also asked the Council to consider whether the NCSA journal Sociological Focus should carry the talk by the recipient of the Outstanding Contribution to Teaching Award in a fashion similar to the inclusion of the NCSA Presidential Address.

Kent requested that Council members consider these two items over the summer and they will be brought to Council at the fall Business Meeting in October at Bowling Green.

III OFFICER REPORTS

Past Vice President: Jay Howard thanked everyone for their help and encouragement over the past two years.

Student Representative -- Graduate: Natalie Haber noted there was a positive response among graduate students at the meeting with regard to joining the NCSA Graduate Student Council. She will put information about the NCSA Student Council on her department website, and she continues to work on establishing the student council.

Teaching Committee: Debra Swanson mentioned she would have teaching related items for Council to consider at the fall Business Meeting including: A change to the NCSA Constitution and/or By-Laws concerning committee membership, the possibility of changing the Teaching Committee to a Teaching Section with a subcommittee elected to determine awards.

Executive Officer: Dean Purdy reported that Diane Bryant, who co-organized the High School teachers' Workshop, has suggested the NCSA adopt a "high school teacher's membership" rate for participation in the NCSA. High school teachers could earn up to 14 CEU (continuing education units) if the NCSA adopted a format similar to the "Preparing Future Faculty" model in which high school teachers attending various teaching related sessions during the NCSA meeting.

A motion was made (Marty Jendrek/Bruce Keith), "The NCSA will establish a \$25 NCSA membership rate for high school teachers, excluding the journal. Motion approved."

Secretary: Susan Alexander, no report.

Treasurer: Marty Jendrek, Council members should refer to the report distributed at the Old Council Meeting of April 1, 2004.

Past President: Bruce Keith thanked everyone for their help during the past two years.

President Elect: Kathy Feltey, no report.

Vice President Elect: Rebecca Bordt encourages Council members to organize sessions for the next NCSA annual meeting in Pittsburgh, PA, April 7-10.

IV COMMITTEE REPORTS

Applied and Clinical: Steve Steele. Not present.

Community Colleges: Dennis Cole. Not present

Distinguished Service: Paula Dubeck. Not Present.

Editor, *Sociological Focus*: Gay Kitson/Mary Aaby. Not present.

Editor, Newsletter: Joe Yenerall. Not present.

Finance: Harry Potter, no report. Past chair, Rebecca Bordt noted that the committee should continue tracking expenditures from accounts designated for various awards.

Local Arrangements: Not present.

Membership: Jay Weinstein has continued assessing the membership efforts this past year. Jay along with Brice Keith and Dean Purdy will be developing a additional strategies to continue increasing member. They will bring this plan to the fall Business meeting.

Nominations: Bruce Keith. Please contact Bruce if you have individuals to nominate. Bruce asks the Council to continue discussion of the ballot method, paper versus electronic. Dean Purdy suggested that at the fall Business Meeting we consider putting the entire package of NCSA forms on the website which can be accessed interactively.

Professions, Freedom, & Responsibility: Annulla Linders said the committee will be considering some new directions including guidelines for IRB.

Race, Ethnic, and Gender Equality: Not present.

Scholarly Achievement Award: Not present.

Student Representative -- Undergraduate: Gus Giacomani thanked everyone for their support. As Gus is graduating this year, he is still in process of identifying the next undergraduate representative.

Student Awards Committee: Fayyaz Hussain suggested, after talking with the graduate student Council members, that as soon as a student submits a paper for competition, the paper is sent to the program chair for inclusion in the annual program. Students would then be asked to have their names removed from the program if they didn't win and did not intend to participate in the meeting. Discussion followed about the ideas. This matter will be considered in more detail at the fall Business Meeting.

Fayyaz also noted the judges wished to confer before making decisions about the award winner papers. Discussion followed regarding a "mini-conference" (a day retreat that the NCSA would pay for) versus a conference call. A conference call seemed the more economically feasible approach.

Finally, Fayyaz will modify the current rules for the competition to state that only one paper per author can be submitted.

Public Policy: Not present.

Publication Policy: No present.

Webmaster: Cindy Saylor. Not present.

Employment Exchange Program: Chris Bradley, not present.

V New Business

A. Council Status of Student Council representative

A motion was made (Bruce Keith/Jay Weinstein) that the chairs of the Graduate and Undergraduate Student are granted temporary voting rights on the NCSA Council for one (1) year, and that this information is forwarded on to the Ad Hoc Committee on the Constitution for discussion as a permanent change.

B. Alternative NCSA Program sessions

Jay Weinstein asked the Council and the Program Committee to consider alternatives to the ASA model of organizing the sessions including more options for High school teachers getting CEU credits, posters sessions, and more mini-conference/workshops. The Program Committee will take this under consideration.

C. Mid-Year Business Meeting expanded

Kent Schwirian proposed the Council formally meet on Thursday evening before the Mid annual Business Meeting in October in Bowling Green to discuss the changes being proposed to the NCSA Constitution and Bylaws.

D. Minority Scholarship Fund

Tom Calhoun left a note regarding the Minority Scholarship Fund, which currently has approximately \$6,000. He suggested the fund reach a goal of 10,000 before distribution of funds begins. One idea proposed is to create a student paper competition specifically for scholarship related to issues of race/ethnicity. Discussion will continue at the October Business meeting.

VI Adjournment: The meeting was adjourned at 10:40 a.m.

ACTION ITEMS for FALL 2004 NCSA Business Meeting

1. Motion to approve (Tom Calhoun/Jay Howard) the amended policy with the following change under Request Management: "Requests for AV equipment for the NCSA's annual meeting is the responsibility of the Executive Officer who will pursue strategies to ensure the lowest cost possible. **The Executive Officer will report at the fall Business Meeting as to potential vendors and costs.**" Motion approved.
2. Dean suggested the Council consider moving NCSA forms including membership forms, registration forms, and ballots to the NCSA website. **This issue will be brought the NCSA Council during the fall 2004 Business Meeting for a vote.**
3. A discussion of the Butler Jones Minority Scholarship Fund Vanguard account followed. **An ad hoc committee (Tom Calhoun, Marty Schmidt, Barbara Chesney, and Mareyjoyce Green) was formed to assess how and when to begin using this fund which is designated for minority scholarships.**
4. Tom Calhoun suggested that the NCSA expand the use of advertisements in the program in order to generate revenue, and that **the NCSA President personally contact publishers or universities about advertising.**
5. A request was made by Bruce Keith to have **back issues of the NCSA Newsletter placed on the NCSA web site.** A discussion followed regarding the distribution of the newsletter electronically and the need to purge out of date email addresses (October 2002 Business meeting)
6. **Term Limits for Committee Members**
A motion was made (Kathy Rowell/ Kent Schwirian) that the NCSA Constitution with regard to term limits for committee members be suspended for one year to allow for the Ad Hoc Committee on the Constitution to report to the NCSA Council regarding changes to the Constitution. Motion approved.
7. A motion was made (Marty Jendrek/Kent Schwirian), **"The NCSA will provide funding in the amount of \$3,834 to be used from now through October 2004, or until the November issues of Sociological Focus is completed, in order to provide the editor, Gay Kitsen, with an assistant."** Motion approved.
8. Tom Calhoun, past President, sent a note suggesting that **students who submit papers for the student paper competition be recognized in some way.** Kent requested that Council members consider these two items over the summer and they will be brought to Council at the fall Business Meeting in October at Bowling Green
9. Calhoun also asked the Council to **consider whether the NCSA journal Sociological Focus should carry the talk by the recipient of the Outstanding Contribution to Teaching Award in a fashion similar to the inclusion of the NCSA Presidential Address.** Kent requested that Council members consider these two items over the summer and they will be brought to Council at the fall Business Meeting in October at Bowling Green.
10. Dean Purdy suggested that at the fall Business Meeting we **consider putting the entire package of NCSA forms on the website which can be accessed interactively.**

11. **Council Status of Student Council representative**

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